

ENCLOSURE "A" to JIC memo, 8 Dec 47

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12 July 1944

JOINT INTELLIGENCE COMMITTEE

BASIC DIRECTIVE FOR THE JOINT INTELLIGENCE STUDY PUBLISHING BOARD
(J.I.S.P.B.)

Note by the Secretary

1. In their 102nd Meeting the Joint Intelligence Committee considered a proposal by the Joint Topographical Subcommittee that the Office of the Chief of Engineers be invited to become a full participant in the J.I.S.P.B. and:

"a. Noted that the Assistant Chief of Staff, G-2, would investigate the matter further of Engineer representation on the J.I.S.P.B.

"b. Directed the Topographical Subcommittee to prepare a report containing a clear statement of the functions performed by the Joint Intelligence Study Publishing Board, and recommending a basic directive for the J.I.S.P.B. for consideration of the J.I.C."

2. The enclosed report of the Joint Topographical Subcommittee as to the functions and proposed basic directive of the J.I.S.P.B., is submitted for the consideration of the Joint Intelligence Committee.

3. The enclosed report repeats the recommendation of J.I.C. as to the participation of the Engineers.

JAMES S. LAY, JR.,
Secretary.

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E N C L O S U R E

BASIC DIRECTIVE FOR THE JOINT INTELLIGENCE STUDY PUBLISHING
BOARD (J.I.S.P.B.)

Report by the Joint Topographical Subcommittee

THE PROBLEM

1. To submit a clear statement of the functions performed by the Joint Intelligence Study Publishing Board (J.I.S.P.B.) and to recommend a basic directive for the J.I.S.P.B.

FACTS BEARING ON THE PROBLEM

2. A G-2, ONI, and OSS committee recommended on 27 April 1943, "that one publication to be known as 'Joint Army and Navy Intelligence Study of' be constituted to replace M.I.S. Strategic Surveys and ONI Monographs and Strategic Studies." (See Annex "A" to Appendix "A").

3. On 1 July 1943 a directive on Joint Army and Navy Intelligence Studies was issued establishing the J.I.S.P.B. (See Annex "B" to Appendix "A").

4. The Joint Topographical Subcommittee is charged in its basic directive from the J.I.C. to "provide operating direction to the Joint Intelligence Study Publishing Board."

5. The Joint Topographical Subcommittee submitted for the consideration of the Joint Intelligence Committee a proposal that the Office of Chief of Engineers be invited to become a full participant in the J.I.S.P.B.

DISCUSSION

6. The original intent of the Directors of Intelligence in establishing the J.I.S.P.B. appears clear. As of July 1943 each agency was producing its own strategic surveys and monographs. Since that time, and especially since JANIS production has begun to roll smoothly in the past two months, such has not obtained.

Enclosure

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7. The functions performed by the J.I.S.P.B. are the planning, coordinating, supervising, and editing of Joint Army and Navy Intelligence Studies. The most time-consuming task is checking of discrepancies among chapters submitted by contributing agencies. Ambiguities and misstatements are also caught. Without this careful reading by qualified experts (which is even now too cursory), the studies would be of much less value.

8. For further discussion of J.I.S.P.B. functions see Appendix "A".

CONCLUSIONS

9. It is concluded that:

a. The activities of J.I.S.P.B. should be confined to the publication of JANIS and to functions necessary for this end;

b. All of the agencies listed in paragraph 5 of Appendix "A" should be designated contributors to JANIS, and the J.I.S.P.B. should be authorized to deal directly with them;

c. The Office of Chief of Engineers should have full participation and membership in the J.I.S.P.B.

d. The Hydrographic Office should be requested to furnish personnel to augment the cartographic section of J.I.S.P.B.

RECOMMENDATIONS

10. The Joint Topographical Subcommittee recommends that:

a. Basic directive for J.I.S.P.B. (Appendix "B") be approved by the Joint Intelligence Committee.

b. The Office of Chief of Engineers be requested to become a full time co-equal participant in the J.I.S.P.B.

c. The Hydrographic Office be requested to furnish at least one and preferably two cartographers for the J.I.S.P.B.

Enclosure

RESTRICTEDAPPENDIX "A"FURTHER DISCUSSION OF FUNCTIONS PERFORMED BY J.I.S.P.B.

N/S

1. Priorities for JANIS studies are provided by the Joint Topographical Subcommittee in consultation with the Joint War Plans Committee. Once an area has been selected for study, the basic outline guide is prepared by the J.I.S.P.B. A base map is also prepared, and as soon as all preliminary planning is completed a "planning meeting" is called. This meeting is attended by representatives of the agencies contributing to JANIS. All initial problems are discussed and suggestions are made by the J.I.S.P.B. for improvements in the preparation of text matter. One of the major tasks of J.I.S.P.B. is to coordinate statements of fact in the text matter submitted by various contributors. An indication of the volume of coordination and cross-checking that is necessary is given in "C" to Appendix "A".

2. Were all the agencies engaged in preparing text matter for JANIS lodged under one roof, the cross-checking could be accomplished during the writing stages. This being impracticable at present, the alternative is meticulous comparison of texts at the editing stage -- something the contributors themselves are not equipped to accomplish. The purpose of JANIS is to furnish material on which a war plan can be based. It is dangerous and costly to furnish planners with material containing discrepancies and inaccuracies.

3. When discrepancies occur it is necessary for the members of the Board to intervene and call in the contributors affected, in order to bring opposed points of view together.

4. Because J.I.S.P.B. has been directed to speed production, two printers are now under contract to publish JANIS. This doubling of printing facilities throws an additional load on the J.I.S.P.B. staff. The personnel of J.I.S.P.B., working as a joint team under one roof, require less than 15 days before the

Appendix "A"

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First copy received from contributors can be sent -- together with photos, maps, and charts -- to the printers. All this material must be checked by the editors, cartographers, and Board members to insure compliance with the outline guide and absence of discrepancies. Quality, quantity, and speed of production is solely dependent upon the availability of a selected staff, qualified both by specialized experience and knowledge and by a high standard of general intelligence and general education. The J.I.S.P.B. has up to now acquired a staff of highly qualified personnel. It has been proposed to strengthen this staff further by the addition of full time representatives from the Office of Chief of Engineers.

5. Major contributors to JANIS, in order of the approximate volume of text matter, maps and figures prepared for the two most recent JANIS studies (155 and 87) were as follows:

| | | |
|-------------------------------------|------|------|
| 1. Office of Chief of Engineers | oce | 29% |
| 2. Office of Strategic Services | SSA | 19% |
| 3. Office of Naval Intelligence | ONI | 16% |
| 4. Hydrographic Office | HO | 14% |
| 5. Army Air Forces | AAF | 12% |
| 6. Military Intelligence Division | ID | 6% |
| 7. Office of Surgeon General | SGO | 2% |
| 8. U.S. Board on Geographical Names | USGN | 2% |
| Total | | 100% |

6. The present functional chart of J.I.S.P.B. is shown in Annex "D" to Appendix "A". The J.I.S.P.B. now has a staff of 33 officers and civilians provided equally by G-2, ONI, A-2, and O.S.S. This number is broken down as follows:

| | <u>Officers</u> | <u>Civilians</u> |
|---------------------------------------|-----------------|------------------|
| Board Members | 4 | 0 |
| Executive Officer | 1 | 0 |
| Librarian-Bibliographer | 1 | 0 |
| Editors | 5* | 4 |
| Cartographers | 0 | 1 |
| Draftsmen | 0 | 1 |
| Graphic Editors | 2# | 0 |
| Layout Specialists | 2 | 0 |
| Stenographers, Proofreaders, Indexers | 0 | 8 |
| Planning Officer | 1 | 0 |
| Artists | 2 | 0 |
| | <u>18**</u> | <u>14</u> |

* Includes one OSS corporal

Includes one captain on loan from Office of Chief of Engineers.

** One officer from A-2 is on sick leave and is not carried above.

Appendix "A"

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7. The Library Section was established by J.I.S.P.B. to prepare a quarterly bibliography of service publications on the Pacific-Far East, as well as a monthly progress report of topographical intelligence studies undertaken in Washington, in accordance with a directive from the Joint Topographical Subcommittee. J.I.S.P.B. has found it is necessary to call contributors' attention to certain pertinent materials in order to minimize discrepancies resulting from use of outdated or poor material.

8. The four intelligence agencies are "responsible" for all contributions to JANIS but do not prepare all such material themselves. For example, ONI (which is responsible for submitting chapters on Port Facilities and Coasts-and-Landing Places) acts principally as a transmittal agency for these chapters in JANIS, though it writes part of one. The major portion of the texts of these chapters is prepared by agencies of the Office of Chief of Engineers; i.e., the Beach Erosion Board and the Rivers and Harbors Board. By existing procedure, J.I.S.P.B. deals with these agencies only indirectly.

9. In their 89th Meeting the Joint Intelligence Committee directed "that the J.I.S.P.B be employed, under supervision of the Topographical Subcommittee, in preparation of short-term topographical studies, in addition to their responsibilities for the publication of JANIS books." Were a central organization similar to I.S.T.D. available, this arrangement would be practical and advisable; but, while the J.I.S.P.B. has done useful work in directing and coordinating some "quickies," it is proposed in the present draft directive (Appendix "B") to confine its activities to those essential to publication of JANIS.

Appendix "A"

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ANNEX "A" TO APPENDIX "A"

Washington, D. C.
April 27, 1943

MEMORANDUM FOR

THE ASSISTANT CHIEF OF STAFF, G-2, WAR DEPARTMENT
THE DIRECTOR OF NAVAL INTELLIGENCE, NAVY DEPARTMENT
THE DIRECTOR OF STRATEGIC SERVICES

Subject: Joint Army and Navy Intelligence Studies.

1. The undersigned, having been constituted a Joint Army and Navy Committee on Joint Intelligence Studies, submit the following recommendations:

a. That one publication to be known as "Joint Army and Navy Intelligence Study of" be constituted to replace MIS Strategic Surveys and DNI Monographs and Strategic Studies.

b. That a Joint Intelligence Study Publishing Board be organized to consist of a full time representative each from MIS, DNI, and OSS, with such assistants as may be deemed necessary.

c. That the Joint Intelligence Study Publishing Board be charged with the duties of coordinating supervising, editing and promulgating Joint Army and Navy Intelligence Studies in accordance with a priorities list and schedule to be furnished jointly by the Office of Naval Operations and the operations Division, War Department General Staff, and under a directive to be proposed by the Joint Publishing Board and approved by the A. C. of S., G-2 and the Director of Naval Intelligence, and concurred in by the Director of Strategic Services.

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2. There is enclosed a tentative Outline Guide for Joint Intelligence Studies which will indicate the scope of the proposed publication, and the agencies responsible for the preparation of the sections thereof. It is recommended that the last four sections be published in loose leaf form and that changes thereto be published as they become necessary.

*NIS
Instructions*

APPROVED:

/s/ GEO. V. STRONG,
Major General,
A. C. of S., G-2.

/s/ J. K. EVANS,
Colonel, General Staff Corps,
Military Intelligence Service.

APPROVED:

/s/ H. C. TRAIN
Rear Admiral, U. S. Navy
Director of Naval Intelligence

/s/ R. M. CUTTS, JR.,
Lt. Colonel, U.S. Marine Corps,
Division of Naval Intelligence.

/s/ WILLIAM J. DONOVAN,
Director,
Office of Strategic Services

/s/ [REDACTED]
Office of Strategic Services.

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